



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, November 8, 2021

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, November 8, 2021, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, and Dan Grimshaw

Commissioners Absent: None

Others Present In-Person: Jodi Fetting, Clayette Zechmeister, Curtis Elenbaum, and Eean Lee

Also Present Virtual:

At 8:46 a.m., there were a total of 27 participants attending the meeting virtually.

County Updates

No Updates

New Business

1. Judge Jason E. Bitzer to address the Board Regarding the District Court OnBase Program Cost of \$334,657.00 for the 2022 Budget - Matter to be placed on a future agenda for discussion.
2. Register of Deeds John Bishop to Address the Board on an Additional 2022 Budget Request - Register Bishop explained to the Board his request for 2022 for his record services with GovOS (Kofile) which was not in the budget that was presented to the Board due to a system error. The contract the Register has is expiring and GovOS wants to transition to a cloud solution. The Clerk's contract is in the middle of the contract. Clerk Fetting will send her contract to Register Bishop to see if a coordination could happen for the transition. Matter to be discussed further at a future meeting.
3. Buildings and Grounds Director Mike Miller to Address the Board on the Jail Holding Cell Rubber Flooring -

Mike Miller explained the budget request that was missed when entering the projects for the 2022 budget. Lieutenant Brian Harris had requested the holding cell to have rubber walls and floor installed. Mike Miller has received a quote in the amount of \$28,000.00. Matter to be added to the 2022 Budget before final adoption of the budget.

4. Guidehouse Presentation on Potential Financial Consulting Services Related to the Administration of Federal and State Grants Related to COVID-19 Projects Through Michigan Association of Counties (MAC) CoPro+ Program -
Sarah Razor and David Sernick presented to the Board regarding how Guidehouse can assist Tuscola County in navigating the American Rescue Plan Act (ARPA) requirements. Board discussed contracting with Guidehouse. Clayette to present the proposed contract to the County Attorney for review prior to adoption. Matter to be placed on Wednesday's agenda for a roll call vote.
5. Mosquito Abatement 2021 Budget Amendment Request -
Mosquito Abatement Director Larry Zapfe presented to the Board regarding purchasing material for the 2022 upcoming season. Matter to be placed on the Consent Agenda.
6. Byrne Justice Assistance Grant (JAG) Subcontract with the County of Lapeer -
Clayette Zechmeister explained the renewal of the proposed annual contract. Matter to be placed on the Consent Agenda.
7. Circuit Court/Family Court Legal Services Contract for 2022-2023 -
Clayette Zechmeister presented to the Board the proposed contract for the Circuit Court/Family Court Legal Services. Board discussed the increase in cost which could be in part due to the Raise the Age legislation. Board discussed how those cases previously would have been handled by Michigan Indigent Defense Counsel (MIDC). Matter to be placed on Wednesday's Agenda.
8. Prosecutor Mark Reene to Address the Board regarding the 2022 Budget -
Matter to be added to an upcoming Board meeting for discussion.

Old Business

1. None

Finance/Technology

Primary Finance/Technology

1. 2022 Budget Review -
Clayette Zechmeister reviewed various items within the 2022 budget that will impact the bottom line of the budget and potential adjustments that will need to be made. Board discussed the funding of courthouse security. Sheriff Skrent discussed the option of using Corrections Officers for Court Bailiffs. Board would like further discussions to occur to work on the how details could be planned out regarding courthouse security. Clayette referenced the Drain at Large and that the costs are expected to increase.

Recessed at 10:04 a.m.

Reconvened at 10:14 a.m.

At 10:14 a.m., there were 23 people attending the meeting virtually.

2022 Budget Review - Continued

Board also discussed if any of the ARPA funding could be used for local businesses through the Economic Development Commission (EDC). Clayette also updated the Board regarding funding for the Emergency Management Program.

On-Going and Other Finance

1. American Rescue Plan Act (ARPA) -
Clayette Zechmeister stated that this project is currently being worked on. Debbie Babich is working on the list of essential employees that worked during the timeframe.
2. Preparation of Multi-Year Financial Planning -
Board discussed that the 2022 Labor Negotiations are scheduled and ongoing.
3. Cooperative Reimbursement Programs Summary from Prosecutor and Friend of the Court -
Presentation will happen at a future meeting.

-Board and Sandy Nielsen discussed the procedure that happens when an ambulance is called off from being dispatched to a matter.

On-Going and Other Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page
3. Justice AV System (JAVS) Installation (matter added) -
Eean Lee updated the Board that the JAVS system has been installed in District Court and the other four courts have been scheduled for installation.

Building and Grounds

Primary Building and Grounds

1. Purdy Building Security Updates -
Clayette Zechmeister stated there will be a closed session on Wednesday to discuss matter.

On-Going and Other Building and Grounds

1. State Police Water and Annexation -

Clayette Zechmeister reported that the MSP project is close to being ready for the completion of the annexation process. The Tuscola Intermediate School District is waiting for the final steps in their annexation process to be completed.

2. IT Department Space Needs
3. Adult Probation Fence -
Mike Miller provided an update that a bid was received from Booms Construction in the amount of \$10,000.00. The Board would like Mike to review the City Ordinance for the specifications.
4. Storage Space (matter added) -
Mike Miller has met with Mark Ransford regarding the project. There was a set back with the engineer which a new engineer has been secured.

Personnel

Primary Personnel

1. 2021 Open Enrollment -
Shelly Lutz reported that virtual and in-person meetings have been scheduled. The buy-up dental plan has changed with an improvement in coverage. Paperwork needs to be returned by November 29, 2021.

-Board discussed the future of health insurance costs if the court employees were not included under the county umbrella.

On-Going and Other Personnel

1. Workman's Compensation -
Shelly Lutz reported that the case that was causing the rates to be higher is close to being resolved.
2. Michigan Association of Counties (MAC) 7th District Meeting -
Commissioner Bardwell stated the 7th District meeting is planned to be scheduled in January 2022.
3. Safety Committees – Watch for Grant Opportunities

Other Business as Necessary

1. Communication Regarding Judge Gierhart's Mask Requirement in the Courthouse (matter added) -
Commissioner Bardwell has signed a letter to be provided to Judge Gierhart regarding masks in the courthouse.
2. Tuscola County Medical Care Facility Vaccine Requirement (matter added) -
Commissioner Vaughan has received contact that the Medical Care Facility has provided information to their staff that employees have been given a deadline of

January 4, 2022 to be vaccinated or their employment would be terminated. Board would like to see the letter that was provided to staff.

On-Going Other Business as Necessary

1. Animal Control Ordinance

At 11:06 a.m., there were 23 people attending the meeting virtually.

Public Comment Period

1. Register Bishop addressed the Board that he was unable to find a Board policy that addresses an RFP for a renegotiation of a contract so he does not feel that he will need to do an RFP for the GovOS contract.
2. Clayette Zechmeister updated the Board that one of the grants the county receives is under an audit. One requirement is for the county to have an Ethics and Conduct policy which Tuscola County does not have one. Matter will be added to Wednesday's agenda.

Adjournment

Motion by Young, seconded by Vaughan to adjourn the meeting at 11:11 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk